

TUESDAY, 8 MARCH 2022

TO: THE CABINET MEMBER FOR RESOURCES

I HEREBY SUMMON YOU TO ATTEND A VIRTUAL MEETING OF THE **CABINET MEMBER DECISIONS MEETING FOR RESOURCES** WHICH WILL BE HELD AT **10.00 AM**, ON **TUESDAY, 15TH MARCH, 2022** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Wendy Walters

CHIEF EXECUTIVE

Democratic Officer:	Kevin Thomas
Telephone (direct line):	01267 224027
E-Mail:	kjthomas@carmarthenshire.gov.uk

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

A G E N D A

1. DECLARATIONS OF PERSONAL INTEREST
2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON THE 21ST DECEMBER 2021 3 - 4
3. IRRECOVERABLE ACCOUNTS 5 - 12
4. REPORTS NOT FOR PUBLICATION
FOLLOWING CONSIDERATION OF ALL THE CIRCUMSTANCES OF THE CASE AND FOLLOWING THE APPLICATION OF THE PUBLIC INTEREST TEST THE EXECUTIVE BOARD MEMBER MAY CONSIDER THAT THE FOLLOWING ITEM IS NOT FOR PUBLICATION AS IT CONTAINS EXEMPT INFORMATION AS DEFINED IN PARAGRAPHS 12 & 14 OF PART 4 OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT, 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) (WALES) ORDER 2007
5. NON-DOMESTIC RATES - HARDSHIP RELIEF 13 - 58
6. FORMER TENANT DEBT WRITE-OFF 59 - 94

Note:- The press and public are not entitled to attend the meeting. The decision record will be published normally within 3 working days.

TUESDAY, 21 December 2021

PRESENT: Councillor: D.M. Jenkins (Cabinet Member);

The following officers were in attendance:

S. Jones, Tenancy Support Lead;
M.S. Davies, Democratic Services Officer.

Virtual Meeting:10.00 am - 10.50 am

1. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of personal interest.

2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON THE 18TH NOVEMBER 2021

RESOLVED that the decision record for the meeting held on the 18th November 2021 be signed as a correct record.

3. REPORTS NOT FOR PUBLICATION

RESOLVED pursuant to the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation)(Wales) Order 2007 that the following items were not for publication as the reports contained exempt information as defined in Paragraph 12 of Part 4 of Schedule 12A to the Act.

4. FORMER TENANT DEBT WRITE-OFF

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 3 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 12 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report included personal data relating to former council tenants, including details of their rent arrears. The publication of individual rents is unwarranted and would prejudice the rights and freedoms of the relevant data subjects. Accordingly, the public interest test in disclosure is outweighed by the public interest in maintaining confidentiality.

The Cabinet Member considered a report prepared in accordance with the Council's Procedure Rules, providing the current position on former tenant debt and seeking the write-off of former tenant debts in excess of £1,500.

The Cabinet Member noted the cases outlined in the report and considered the individual reports for each of the former tenants detailing the reasons why write-off was being sought which included personal circumstances.

RESOLVED that the former tenant debt arrears detailed within the report be written-off as irrecoverable.

CABINET MEMBER

DATE

DATE 15TH MARCH 2022

Cabinet Member:	Portfolio:
Cllr. David Jenkins	Resources

Subject: IRRECOVERABLE ACCOUNTS

Purpose: To consider write off of irrecoverable accounts

Recommendations / key decisions required:

It is recommended that the accounts listed be written off as irrecoverable.

Reasons:

The accounts listed on the schedule attached to this report have been identified as irrecoverable.

For the reasons stated, there is no likelihood of payment now being secured and it is appropriate to write the debts off against the Council's prudent bad debt provision.

Directorate: Corporate Services Name of Head of Service: Helen L Pugh Report Author: Ann Thomas	Designation Head of Revenues & Financial Compliance Revenue Services Manager	E Mail Address: HLPugh@Carmathenshire.gov.uk AnThomas@Carmathenshire.gov.uk Tel No. 01554 742126
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Declaration of Personal Interest (if any):

None

Dispensation Granted to Make Decision (if any):

N/A

(If the answer is yes exact details are to be provided below:)

DECISION MADE:

Signed:

DATE: _____

EXECUTIVE BOARD MEMBER

The following section will be completed by the Democratic Services Officer in attendance at the meeting

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted subject to the amendment(s) and reason(s) specified:	
Reason(s) why the Officer's recommendation was not adopted:	

EXECUTIVE SUMMARY
Executive Board Member for Resources decisions meeting
15TH March 2022

IRRECOVERABLE ACCOUNTS

1. The Revenue Services Unit is responsible for collecting significant sums each year in respect of local taxation (Business Rates and Council Tax), Benefit Overpayments and Sundry Debtors (miscellaneous income accounts)
2. The net collectable debit, i.e. the total payable after reliefs and allowances, for these income strands will vary from year to year but is normally well in excess of £200 million, with good collection rates normally achieved. Despite these good collection rates there will inevitably be accounts where it has not proved possible to recover the debt in full.
3. Annually the department raises approximately 50,000 Sundry Debtor invoices the value of which fluctuates from year to year but is usually in the region of £60m
4. The attached schedules give details of Sundry Debtor accounts that have been identified as irrecoverable for the reasons outlined.
5. Recovery procedures, where appropriate, have not secured payment and there is no likelihood of payment now being obtained. It is therefore considered appropriate to write off these accounts against the Authority's prudent bad debt provision.
6. It will be noted that a number of the accounts are historical and these should have been submitted for write off at a far earlier date. The delay is regrettable, and is due to the accounts in question not being marked as irrecoverable at the appropriate time but have recently been identified as part of a review exercise.

DETAILED REPORT ATTACHED?

YES (account schedules)

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **AThomas**

Revenue Services Manager

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
NONE	none	YES	NONE	NONE	NONE	NONE

3. Finance

As stated, losses are offset against the Council's prudent general bad debt provision [other than Non-Domestic rate debts which are offset against the Council's contribution to the Welsh Government NDR Pool]

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **AThomas**

Revenue Services Manager

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Scrutiny Committee

N/a

2. Local Member(s)

N/a

3. Community / Town Council

N/a

4. Relevant Partners

N/a

5. Staff Side Representatives and other Organisations

N/a

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Individual files / electronic documents held on Information@Work	As report	Revenue Services Unit, Ty Elwyn, LLANELLI

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Executive Board Member for Resources - Decision Meeting

15th MARCH 2022

Irrecoverable Accounts – Sundry Debts

CustID **Name**
 412094 WRW CONSTRUCTION LTD IN ADMINISTRATION

Invoice No	Inv Date	Amount	Balance	Last reminded	CC(T)	Comments
96174725	21/06/2021	£651.24	£651.24	16/07/2021	Bankruptcy/Liquidation	Utilities on Rental premises
96280497	03/11/2021	£464.68	£464.68		Bankruptcy/Liquidation	Rent to date of liquidation (Recalculated after termination date provided by dept.)
96054861	10/03/2021	£11,321.94	£11,321.94	03/05/2021	Bankruptcy/Liquidation	Construction Framework Fees
		£12,437.86	£12,437.86			
Total write off requested			<u>£12,437.86</u>			

Recommendation	<ul style="list-style-type: none"> To write off the sum of £12,437.86
Reason for Recommendation	<ul style="list-style-type: none"> WRW Entered into Administration on 12/7/2021 Payments Section suspended any further payments being made to the company although some had been made in the weeks prior to the notice, but there were no payments due to them to offset against the debt o/s

Agenda Item 5

By virtue of paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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Agenda Item 6

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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